BONI HARYO WIBISONO
HOUSEKEEPING

PT. Mitra Sinergi Sukses
Indonesian Manpower Agency (P3MI)



Skills / المهارات / Beceriler

- Microsoft Office
- Human Resources Administration
- HR Reporting
- Management
- Administration

Work Experience / الخبرة العملية / İş Deneyimi

Room Attendant
Aston Tanjung City Hotel – Tabalong, South Kalimantan
January 2022 - January 2024

- Cleaned and prepared guest rooms according to hotel housekeeping standards.
- Performed daily room make-up and maintained guest room cleanliness.
- Cleaned bedrooms, bathrooms, and other guest areas.
- Refilled toiletries, drinking water, and other guest supplies.
- Checked room conditions before guest arrival.
- Reported maintenance issues and damaged items to the supervisor.
- Maintained cleanliness of housekeeping equipment and storage areas.
- Worked with the housekeeping team to complete daily room assignments.

Date of Birth / تاريخ الميلاد / Doğum Tarihi

04 Juni 1989
in Surabaya, Indonesia

Passport / جواز السفر / Pasaport

Last Education / آخر مؤهل دراسي / Son Eğitim Durumu

2019
Universitas Pelita Harapan Surabaya

About Me / نبذة عني / Hakkımda

Experienced HRGA professional with a Master's degree in Management and experience in human resources, general affairs, administration, and field operations. Skilled in employee administration, HR reporting, document control, and team coordination. Strong leadership, communication, and organizational skills with the ability to work effectively in a team and support operational efficiency.